

**SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION**  
**May 19th, 2020**  
**HELD VIRTUALLY BY ZOOM**

**Board Members Roll Call** (quorum = majority of Board = 4/6 Board members)

<b>Board Members Present:</b> (Quorum = majority of Board members))	Present	Regrets	
Paul Bokowski (Member-at-Large)	Yes		
Peter Borgmann (President)	Yes		
Ron Leclerc (Member-at-Large)	Yes		
Lou Moniz (Wharfinger)	Yes		
Lezlie Smith (Secretary/Treasurer)	Yes		
Michelle Bruecker (Member-at-Large)	Yes		

**1. Call Meeting to Order: 7:05p.m.**

**2. Adopt Agenda:**

- Moved by Lou
- Seconded by Ron

**Adopt Minutes of April 28th, 2020**

- Moved by Paul
- Seconded by Ron

**3. Planning items fo AGM May 26th 2020**

**a) Michelle has confirmed use of her Employers Zoom account**

- Michelle can manage the Zoom technology issues, people to be let in by 6:30, muting as needed and supporting operation - Paul to assist in reviewing participants in video who might want to speak or need help

**b) AGM meeting issues :**

- Quorum - count of Participants is shown in Zoom, will need to add any Proxy attendees
- Attendees to be instructed on how to Raise hand in Zoom
- Minutes: Lezlie will take minutes
- Procedure for voting via Zoom - includes voting by Roll Call - Ron count votes
- Lezlie to send Peter March 2020 year end financials for AGM package
- Peter to send notice of AGM on Friday

**c) Review of Draft of AGM Agenda**

- Reviewed and approved

**d) New Executive;**

- Peter to call and encourage several boat owners to encourage participation on Board of Directors.

- e) **Ensuring Quorum**
  - Each board member assigned list of members to call and encourage participation on Saturday or Sunday, recognizing issues with COVID 19 limiting in person meeting
- f) **Outstanding Membership Dues**
  - Have not yet received two contracts and payments - one being mailed from the states and may take a long time: if it doesn't arrive he will etransfer funds.
  - Ron to contact second payment/contract issue to encourage compliance
- g) **Insurance Agreement**
  - two options provided- one for \$1 million coverage, second for \$2 million coverage - difference in costs \$1200 vs \$2650. Quite a bit more than the last time insurance was paid (\$950), however, it has been over a year since SHORA was notified that carriers would no longer handle coverage. Local agent experienced issues with trying to find new insurance provider for many months. Directors agreed unanimously for the \$2 million coverage

**7. End of Meeting Administration:**

- a) Next Meeting: to be scheduled at end of AGM meeting
- b) Meeting adjournment: 8.12 p.m.