

**MINUTES OF MEETIN OF THE BOARD  
SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION  
May 14<sup>th</sup>, 2019  
Held at the Home of Paul Boklwski**

**Board Members Present:**

- Jim McLeod
- Lezlie Smith
- Lou Moniz
- Peter Borgmann
- Ron Leclerc

**Call to Order – 7:12 p.m.**

**1. Action Item & Business Arising From Minutes of May 24<sup>th</sup>,2019:**

- ACTION: Dave King to provided contact info to Peter for SCAF
  - ACTION: Dave to send Peter contact list for President
  - ACTION: Ron to meet with Wilma Kersten (past Secretary to assist in transition)
  - ACTION: Bulletin Boards updated with new list of directors
- \*Jim – Duck pond / South Gale – Peter – Gale (Fairway) Lou - Marina

**2. Executive Business Reports:**

**2.1. President: Peter Borgmann**

- On line register – Annual Report for AGM completed
- Constitutional Bylaws Update completed

**2.2. Treasure: Lezlie Smith**

- Reconciliation as of April 30<sup>th</sup>, 2019 - \$4,083.07
- ACTION: Next meeting introduce “new” budget for fiscal year

**2.3. Wharfinger: Lou Moniz**

- Up to date availability for marina
  - 4 spots for under 16ft
  - 1 spot for over 20ft
  - Waiting list for kayaks and canoes
- ACTION: Confirmation to contact Stu in regards to designing addition kayak storage

### 3. New Business:

#### Marina Issues:

- 3.1. **Breakwater Deck:** ACTION: Lou and Ron to assess. Possible repair and damage and report at next meeting.
- 3.2. **Sink/Hose Repair:** ACTION: To be completed by Peter
- 3.3. **Breakwater lights:** ACTION: Still under review -Peter and Lou to source quotes
- 3.4. **Dock Collars:** ACTION: Lou to contact Laurier on construction and completing to repair 1 collar

#### Legal Issues:

- 3.5. **Director's indemnification and Warehouse Act**
  - Peter to contact Dave King for more information
  - ACTION: Jim to review insurance document
  - Further review on Directors Insurance
- 3.6. **Cement Block at Gate Moved:**
  - ACTION: Peter to contact District in regards to responsibility of Gate
  - ACTION: Paul to source quotes for cement block and instillation
- 3.7. **SCREDO Request for Presentation to Board:**
  - Pass and suggest contacting SCAF
  - ACTION: Peter to advise SCRDO
- 3.8. **SCAF Meeting Tuesday, May 21<sup>st</sup>, 2019:**
  - ACTION: Paul to attend
- 3.8. **Bylaw 25: (change bylaw lot size)**
  - No concern – pass
- 3.9. **Membership contact:**
  - ACTION: Going Forward, Lezlie to manage SHORA membership that doesn't have marina spots: Lou to manage membership with marina spots.
  - Lezlie / Lou – to update information on emails and information
  - Review contract and administration
  - Review possible PDF on website or "other" for electronic contracts
- 3.10. **Maps Identifying SHORA on Bulletin Boards and advertising neighborhood awareness in catchment**
  - ACTION: Jim and Ron to create
  - ACTION: Peter to forward PDF of map
- 3.11. **SHORA Birthday / CANADA DAY Celebration:**
  - Confirm June 29<sup>th</sup>
  - ACTION: Ron to confirm more information at next meeting

### 4. Next Board Meeting:

- **Tuesday, June 11<sup>th</sup> 2019**
- **Ron's Place 6256 Gale Ave North**

Meeting adjourned at approximate 9:15 p.m.