

**Minutes FOR MEETING OF THE BOARD
SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION
November 05.2019
HELD AT HOME OF Ron Leclerc**

Board Members Roll Call (quorum = majority of Board = 4/6 Board members)

Board Members Present: (Quorum = majority of Board members))	Present	Regrets	
Paul Bokowski (Member-at-Large)	Yes		
Peter Borgmann (President)	Yes		
Ron Leclerc (Secretary)	Yes		
Lou Moniz (Wharfinger)	Yes		
Lezlie Smith (Treasurer)	Yes		

1. Call Meeting to Order: 7:02

1.1 Adopt Agenda

- Moved by Paul, seconded by Lezlie

1.2 Adopt Draft Minutes of Oct 8, 2019

- Moved by Lezlie, seconded by Paul

1.3 Action Items & Business arising/remaining from Minutes of Oct 8, 2019

- ACTION: **Canoe and Kayak Storage** - once plans are done Peter and Lou to take to District for approvals.
- ACTION: **Breakwater lights:** Lights purchased & received; installation pending, Lou waiting for additional information. Will need support in attaining Breakwater stand for light. Will need to arrange a boat to bring someone to the Breakwater. There is also a windsock that needs to be attached.
- ACTION: **Membership contract: on-line?** Lezlie to take over project for membership. Peter to support and review. Peter to send Lezlie updated information.
Add Contract Clauses

2. Executive Business Reports:

2.1 President's Report – Peter Borgman: Confirmed Jim McLeod stepping down as Board Member. Huge Thanks to Jim and Claudia for their contribution, support with SHORA and being a great neighbor. You will both be missed in the community.

2.2 Treasurer's Report – Lezlie Smith:

Long Term: \$10,000.00

Chequing: \$13,459.33

2.3 Wharfinger's Report – Lou Moniz: Nil

3. Committee/Project Reports: Nil

4. New Business:

- 4.1 **SCAF Meetings Update** – Paul Bokowski: Paul explained agenda and process for SCAF meetings.
ACTION: Ron to review with Peter re: Uploading of minutes to SHORA website
ACTION: Website maintenance/management: Website to be reviewed by board and necessary deficiencies/changes to be sent to Peter.
- 4.2 ACTION: Security Camera: Review opportunities for placement of security camera. Lou and Ron to check with neighbors for placement of receiver for the camera. Board Members to review and confirm at next meeting.

5. End of Meeting Administration:

- 5.1 **Next Meeting:** scheduled for December 10th, 2019 7:00 p.m. at home of Peter Borgman's
- 5.2 Meeting Adjournment: 7:49 p.m.