

SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION
December 10th,2019
HELD AT HOME OF Peter Borgmann

Board Members Roll Call (quorum = majority of Board = 4/6 Board members)

Board Members Present: (Quorum = majority of Board members))	Present	Regrets	
Paul Bokowski (Member-at-Large)	Yes		
Peter Borgmann (President)	Yes		
Ron Leclerc (Secretary)	Yes		
Lou Moniz (Wharfinger)	Yes		
Lezlie Smith (Treasurer)	Yes		
Michelle Bruecker	Yes		

1. Call Meeting to Order: 7:05 p.m.
2. Adopt Agenda:
 - Moved by Lezlie
 - Seconded by Paul
3. Adopt Draft Minutes of November 5th,2019
 - Moved by Michelle
 - Seconded by Lezlie
 - Michelle Bruecker to be member of the board
 - Accepted by Peter
 - Moved by Lou
4. Action Items & Business arising/remaining from Minutes of November 5th,2019

- 4.1. **ACTION:** Canoe and Kayak Storage - Pending
- 4.2. **ACTION:** Breakwater lights: Installation pending based on repair of breakwater
- 4.3. **ACTION:** Security Camera: Breakwater repair is to be completed prior to Security Camera installation
 - Concern over privacy issues
 - Topic will be added to AGM in April to discuss with members

5. Executive Reports

5.1. President's Report – Peter Repair of breakwater deck

President's report, Repair of Floating Breakwater

- Mackenzie Sea Services provided a quote for the repair of clearly decrepit surface of the floating breakwater
- While examining the breakwater, Mackenzie determined that the metal frame that holds the breakwater together has deteriorated and needs extensive repair
- The estimate for the entire repair is \$18,900. Of this \$6500 is for the wood for the decking. Mackenzie normally uses marine grade lumber specially treated for docks, which is quite expensive. Since the breakwater would be used for moorage only in an emergency, Mackenzie is trying to find alternate wood sources that would be suitable and that might provide a cost saving. Yellow cedar was suggested by Mackenzie, but because of lumber mills being under strike conditions, this may not be an affordable option; other options are being investigated.
- The District of Sechelt, as the primary lease holder, was informed of the impending repairs, and gave its approval through an email from [John Devison, Public Works Manager](#).
- **Action:** Contact Mackenzie prior to installation to hold existing wood that is in good shape for
 1. Kayak Deck
 2. Building Kayak storage

5.2. Treasurer's Report – Lezlie

1 Current Financial Status

• Chequing: as at Nov 30th \$13,365.17 - Current forecast as of Dec 10th is \$18,280.17 including the now completed transfer
• Long Term Redeemable \$5,000 matures Dec 3rd 2019 - \$5,075 moved to chequing on Dec 10th

5.3. Wharfinger's Report – Lou

- **Action:** Will call all members in January to confirm spot at Marina
- **Action:** Modify Bylaws – To allow People outside the catchment to become members
- **Action:** Review Ladders at marina
- **Action:** Send Brass Monkey Letter to confirm removal
- **Action:** Flag for Marina
- **Action:** Policy to remove belongings from Marina Deck

6. Committee/Project Reports

6.1. **Action:** Security Camera –Pending – Reviewed at AGM

6.2. Website maintenance/management –

- **Action:** Peter to send Michelle List of changes on Website
- **Action:** Michelle to review

6.3. SCAF Meetings Update – Paul (Nil)

6.4. **Action:** Confirmed donation to Marine Society of \$150.00

7. End of Meeting Administration:

7.1. Next Meeting: Scheduled for January 15th, 2020 at Lezlie's

7.2. Meeting adjournment:8:48 p.m.