

SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION
July 15th, 2020
HELD VIRTUALLY BY ZOOM

Board Members Roll Call (quorum = majority of Board = 4/5 Board members)

Board Members Present: (Quorum = majority of Board members))	Present	Regrets	
Peter Borgmann (President)	Yes		
Ron Leclerc (Member-at-Large)		No	
Lou Moniz (Wharfinger)	Yes		
Lezlie Smith (Secretary/Treasurer)	Yes		
Michelle Bruecker (Member-at-Large)	Yes		

1. **Call Meeting to Order:** 7:00p.m.

2. **Adopt Agenda:**

- Moved by Lezlie
- Seconded by Michelle

Adopt Minutes of June 15th, 2020

- Moved by Michelle
- Seconded by Lou

3. **Action items & Business arising from Minutes of June 15th**

a) **ACTION:** Pending Breakwater repair;

- **Breakwater Lights:** Installation pending repair of breakwater
- **Flag for Marina:** Install Canadian flag t Community notice board, needs flag pole for windsock installation on breakwater

b) **ACTION: Wharfinger Action Items**

- **Marina Contracts:** Leung still to pay for kayaks, Ron to follow up on it
- **Ladders at marina-** ladder on outside arm a bit loose, will need repair- **STATUS:** pending ... Interior ladder is solid, 2 person job to tighten bolts of second ladder : Lou and Peter to handle next week
- **COVID sign** needs laminating and attaching to gate **STATUS:** This was done, but the sign has blown away Lou to laminate and Peter to hang - to use Gromments this time - scheduled for same time as ladders.
- Temporary fix to the south connector arm – pin needs securing **STATUS: needs cauter pins** to be done by Peter and Lou same time as the ladder

c) **ACTION: Bulletin Board / Flag and Dog bags box –**

- Community box needs repair, disposal bag holder to be checked - Peter reviewed and made temporary fix, needs better repair, not urgent. Will move to in front of the light standard when it is rebuilt.

4. **Executive Reports**

a) **Presidents Report -**

- Analysis of email survey regarding distribution of keys to dock is completed. See attachment. This information will be shared verbally at next week’s general meeting.

- Lumber to repair floating breakwater supposedly to arrive Thursday and work to start week after.

b) Treasurers Report -

Current Financial Status

- Chequing: \$27,802 in chequing as at June 30th, 2020.
- Long Term Redeemable \$5,074.96 matures March 20th 2021.
- Revenues received so far \$13,595.00 up just \$85.00 over last year at this point. Paid Insurance and for Web page maintenance.
- Refunds for keys returned have been issued. Two have not been cashed - Torin Lee and Jim MacLeod. Both were actual cheques mailed.

Budget / Forecast planning:

- A new budget plan for 2020-2021 year has been prepared for review with biggest change being the breakwater. Indicates an expected loss of (\$11,475) for the full year.
- Attachments in email include ;
 - Banking statement for June
 - Banking Reconciliation Summary for June
 - Profit Loss with the revised budget;

New Action Items:

- Year end reports sent electronically on May 17th to Milynda Taylor Accounting for review and Financial Statement preparation, she has confirmed she can review it at some point.
- Keys received from Dave King, Jim Macleod and Catherine Gage - still with Lezlie and refunds have been issued. Actual keys to be dropped off to Lou when he returns.

c) Wharfingers Report -

Needs to borrow a gas or electric mower to clean up the area. Also noted that the beach to the right of the marina is really nice and sandy, great place to swim. Weather hasn't been great and several boats haven't be put in the water but slips are full. Two more kayak spaces have been rented and paid for by Etransfer.

5 New Business

a) Swimming and Fishing at the docks.

Peter contacted six marinas on the coast (MacKenzie, Sunshine Coast Resort, Gibsons Marina, Buccaneer, Tillicum Bay and the DOS marina) to determine what policies they had regarding swimming and fishing on the boat docks. None would allow swimming. Some would allow fishing, others would not, but all indicated that it had not come up as an issue. Buccaneer suggested it might cause a problem with otters. Comments regarding those that permit fishing on the docks may have extra space to allow for that whereas SHORA doesn't have extra space. Consideration could be given for a long term plan to build out the breakwater on the north side to safely accommodate a swim grid and fishing area.

Motion to prohibit swimming and fishing on docks: Michelle Bruecker 2nd Lou Moniz Carried

b) Member survey regarding distribution of keys for dock was reviewed and is included as an addendum. 21 out of 28 (75%) respondents felt keys should only be given to those with vessels on the docks. Survey comments and potential options discussed and decision reaffirms previous board's decision and this board's earlier decision to limit gate keys to owners only.

- c) July 21st General Meeting preparation discussion. Resolution 1 and Resolution 2 to be presented and voted on first and then presentation of survey results and decision.
 - d) Request was made for a traffic mirror at the top of the marina entrance. This could be a project for someone who wants to take it on.
- 6. End of Meeting Administration:**
- a) Next Directors Meeting: Tuesday Sept 15th, 7 pm by Zoom
 - b) Next all members meeting: Tuesday July 21st, 7 pm by Zoom
 - c) Meeting adjournment: 7:59 pm

Addendum: Key issues survey results