

SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION
March 16th, 2021 HELD VIRTUALLY BY ZOOM

Board Members Roll Call (quorum = majority of Board = 5/5 Board members)

Board Members Present: (Quorum = majority of Board members))	Present	Regrets	
Peter Borgmann (President)	Yes		
Ron Leclerc (Member-at-Large)	Yes		
Lou Moniz (Wharfinger)	Yes		
Lezlie Smith (Secretary/Treasurer)	Yes		
Michelle Bruecker (Member-at-Large)	Yes		

1 Call Meeting to Order:

- 1.1. **Adopt Agenda** Motion- Ron L Seconded - Michelle B
- 1.2. **Adopt Draft Minutes** of January 19th, 2021 Motion - Lou M. Seconded - Peter B.
- 1.3. **Action Items & Business Arising from Minutes of November 17, 2020**
 - 1.3.1. **Breakwater Lights:** Installation pending repair of breakwater **STATUS: Mackenzie Marine Services has battery for the light system - Action: MacKenzie to install.**
 - 1.3.2. **Flag for Marina:** Install Canadian flag- option for steel pole - raise and lower pole. Community notice board, needs flag pole for windsock installation on breakwater. Windsock on outside arm- needs steel pole to extend on wood **ACTION: L Moniz to work on how to get that done**
 - 1.3.3 **ACTION: Bulletin Board / Flag and Dog bags box – Community box needs repair**, disposal bag holder to be checked - Peter reviewed and made temporary fix, needs better repair, not urgent. Will move to in front of the light standard when it is rebuilt. P Borgmann to complete

2. Executive Business Reports

- 2.1. **President’s Report**– Peter Borgmann -
 - 2.1.1 Minor repairs were completed for the outermost dock ... part of a dock’s brace around a piling had broken off and was replaced. Cost of materials and supplies: \$113.81
- 2.2. **Treasurer’s Report** – Lezlie Smith
 - 2.2.1. **Current Financial Status:** Chequing: \$2,832.23 at end of February, gates and some repairs in March so balance is now \$2,555.00 Expected to have sufficient funds until the year end. Long Term Redeemable \$5,074.96 matures March 20th 2021. Decision made to renew as there are still sufficient funds.2.2.2
 - 2.2.2 **Budget / Forecast planning:** Our year end loss is estimated to be close to \$-15,200 due to \$24,440 that was spent for the breakwater. However we do still have sufficient funds to cover

the loss and likely a bank balance still of \$2,500 plus the Long Term of \$5,000.

2.2.3. **New Action Items:** Prepare simplified forecast chart for savings scenarios, send Peter list of paid memberships , confirmation for Quorum for AGM. Update PDF electronic version of Contracts

2.3. **Wharfinger's Report** – Lou Moniz -

2.3.1 Kayak rack on dock needs repairs, tied up only temporarily, needs nut and bolt system. **Action:** Peter and Lou to follow up and repair.

3. **New Business**

3.1. **AGM Planning**

3.1.1 Date for AGM April 27th

3.1.2 Discussed Draft AGM Agenda and will be held as Zoom meeting

3.1.3 Agreed on dates for renewing Marina slips: All applications in by April 15th and final payments by May 1st.

3.1.4 Reviewed the last contract clause and agreed to remove last sentence of clause. Seemed to read that slip contracts for those outside of catchment area could be cancelled midway through year and didn't seem appropriate.

4. **End of Meeting Administration**

4.1 Next Board Meeting Date April 13th 9th, 7 pm, 2021

4.2 Meeting Adjournment 8:04 pm