

SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION
October 12th, 2021 HELD VIRTUALLY BY ZOOM

Board Members Roll Call (quorum = majority of Board = 3/5 Board members)

Board Members Present: (Quorum = majority of Board members))	Present	Regrets	
Peter Borgmann (President)	Yes		
Ron Leclerc (Member-at-Large)	Yes		
Lou Moniz (Wharfinger)		No	
Lezlie Smith (Secretary/Treasurer)	Yes		
Michelle Bruecker (Member-at-Large)	Yes		

1 Call Meeting to Order: 7:04

- 1.1. **Adopt Agenda** Motion- Lezlie Smith Seconded - Michelle Bruecker
- 1.2. **Adopt Draft Minutes** of September 14th 2021 Motion - Michelle Bruecker Seconded - Ron Leclerc
- 1.3. **Action Items & Business Arising from Minutes of September 14th, 2021**
 - 1.3.1 Small repair projects to be completed as time permits.

2. Executive Business Reports

- 2.1. **President's Report** – Peter Borgmann -
 - 2.1.1 Lou & Peter rechecked the SW corner support where it had seemed the 4x4 bracing was loose. It is fine now – most likely the long dry summer shrank the wood enough to make it wobble a bit where bolted.
 - 2.1.2 Mackenzie Sea Services reports that it expects to carry out the asset assessment for the marina during the week of Oct 25.
 - 2.1.3 Annual meeting held with District of Sechelt for budget requests for 2022 (all the community associations have such a meeting). SHORA had polled the members for requests and then submitted a detailed document to DOS. The details of the meeting will be shared with the membership through email.
- 2.2. **Treasurer's Report** – Lezlie Smith
 - 2.2.1. **Current Financial Status:** Chequing: \$14,264.49 of Sept 30th. Long Term Redeemable is at \$5,112.94, so funds available are almost \$20,000.
 - 2.2.2 **Budget / Forecast planning:** Year to date revenues are \$18,170 this year vs \$14,598 for full 2020-2021 year so still a good increase (25% plus) Banking reconciliations completed.

Net income so far for this year is \$12,152 vs loss of \$-16,223 last year. Insurance is up significantly and an invoice for the moorage lease has not yet been received. They were late last year as well.

2.2.3. **New Action Items:** Financial statements completed by M.Taylor Accounting Services and issues around the Capitalization and Amortization have been corrected.

Credit Card applications completed with Sunshine Coast Credit Union with limits of \$1,000 for two assigned Board members. Should be able to received cards sometime over the next month.

2.3. **Wharfinger's Report** – Lou Moniz - No report

2.4 **SCAF meeting update** - Michelle Bruecker

2.4.1 Planning underway for their AGM

3. **New Business**

3.1. **Long Range Planning**

3.1.1 Dedicated water supply for SHORA to be discussed with the District so that SHORA does not need to rely on local resident for water supply. It is necessary for cleaning of boats and with Water metering coming on line for the District it is best SHORA secure own water supply. Meeting to include Ron and Peter.

4. **End of Meeting Administration**

4.1 Next Board Meeting Date Nov 23rd 2021 7 pm

4.2 Meeting Adjournment 7:18 pm