

**SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION  
May 24th, 2022 HELD VIRTUALLY BY ZOOM**

**Board Members Roll Call** (quorum = majority of Board = 3/5 Board members)

<b>Board Members Present:</b> (Quorum = majority of Board members))	Present	Regrets	
Peter Borgmann (President)	Yes		
Lou Moniz (Wharfinger)	Yes		
Lezlie Smith (Secretary/Treasurer)	Yes		
Michelle Bruecker (Vice President)	Yes		
Jim Richards (Member-at -Large)	Yes		
Heather Ferguson (Membership Coordinator)	Yes		

**1 Call Meeting to Order: 7:05**

**1.1. Adopt Agenda** Motion-Lou Moniz, Seconded:- Lezlie Smith All in favour

**1.2. Adopt Draft Minutes** of April 12th, 2022 Motion - Lou Moniz Seconded - Jim Richards , All in favour

**1.3 Assignment of Directors Positions for 2022-2023**

All positions to remain as it has been, Jim Richards to be Member at Large

**1.3. Action Items & Business Arising from Minutes of April 12th, 2022**

Nothing to report

**2. Executive Business Reports**

**2.1. President's Report**– Peter Borgmann - No Report

**2.2. Treasurer's Report** – Lezlie Smith-

**2.2.1 Current Financial Status**

Chequing: \$25,052 of April 30th, 2022, Long Term Redeemable is at \$5,133.39, YTD May 22nd \$30, 548 in chequing

**2.2.2. Budget / Forecast planning:**

Year to date revenues are \$24,596 this year vs \$18,734 for full 2021-2022 year so a good increase (24% ) Banking reconciliations completed up until end of April and balanced. Discussion followed on outstanding payments from boat owners - two boat owners assigned to slips are past due and two not returning. Move to accept report Michelle, Seconded Jim Richards

**2.3. Wharfinger's Report** – Lou Moniz - One member planning on adding two new Kayaks. Space is available for 3 boats of a smaller size between 16 - 17 feet. One new resident requesting space for kayak, paddleboard and one small 10foot boat. The kayak and paddleboard can be accommodated and the boat can be secured at the docks, but not on land. **Action Item-** Lou to follow up on two outstanding payments and to contact the prospective new member.

Move to accept report - Peter, Seconded Lezlie

**2.4 SCAF meeting update** - Michelle Bruecker

SCAF to be placing add in Cost Reporter re various community associations - there are 5 active communities. Most of work centres around by laws, group is struggling with loss of President.

**Action Item:** Michelle to expand responsibility to review Emergency Planning and possibly coordinate with District.

### 3. **New Business**

#### 3.1. **Creation of Membership Coordinator Position,**

3.1.1 Move to accept Heather Ferguson.

Position can be included in all meetings and discussion but can't actually vote. This is because the bylaws limit the board to 5 people unless a greater number is approved during a general meeting. The next general meeting likely won't be until the AGM next year. All in favour.

3.1.2 **Action Items** to include creating posters for new members and Canada Day BBQ to be placed at community boards. Clarify what might be available for community boards in the newest residential homes off Ripple Way.

#### 3.2 **Status of Members leaving Catchment Area**

3.2.1 Members requesting to be included in email list can't be voting member, or secure moorage or storage unless space is available. Can still receive emails if interested

#### 3.3 **Status of 2022 repair work planned by Mackenzie Sea Services.**

3.3.1 Company still planning on submitting proposal for work that is needed.

#### 3.4 **Canada Day Planning**

3.4.1 Requested volunteers among board members to help prepare and assist during the event.

#### 3.5 **General discussion around SHORA's mission statement and goals.**

**Action items;** Peter to set up meetings to review access to SHORA's contact list and background details with both Jim and Heather.

### 4. **End of Meeting Administration**

4.1 Next meeting is the AGM - June 21st 2022 7 pm

4.2 Meeting Adjournment 7:59 pm