

**SUNSHINE HEIGHTS OWNERS & RESIDENTS ASSOCIATION**  
**June 21st, 2022 HELD VIRTUALLY BY ZOOM**

**Board Members Roll Call** (quorum = majority of Board = 3/5 Board members)

<b>Board Members Present:</b> (Quorum = majority of Board members))	Present	Regrets	
Peter Borgmann (President)	Yes		
Lou Moniz (Wharfinger)	Yes		
Lezlie Smith (Secretary/Treasurer)	Yes		
Michelle Bruecker (Vice President)	Yes		
Jim Richards (Member-at -Large)	Yes		
Heather Ferguson (Membership Coordinator)	Yes		
Ron LeClerc ( Social planning)	Yes		

**1 Call Meeting to Order: 6:03**

1.1. **Adopt Agenda** Motion-Lezlie Smith, Seconded:- Lou Moniz All in favour

1.2. **Adopt Draft Minutes** of May 24th, 2022 Motion - Peter Borgmann  
 Seconded - Jim Richards , All in favour

1.3. **Action Items & Business Arising from Minutes of May 24th, 2022**

Posters created for new members and for Canada Day BBQ on July 2nd and set on Community Boards. Peter met with Heather and Jim to review access to Shora's contact list and background details.

**2. Executive Business Reports**

2.1. **President's Report** – Peter Borgmann - No Report

2.2. **Treasurer's Report** – Lezlie Smith-

2.2.1 **Current Financial Status**

Chequing: \$32,488 of May 31st 2022, Long Term Redeemable is at \$5,133.39, YTD June 16th \$28,486 in chequing

\$3794 paid for insurance and \$385 to web site manager.

Reports have been compiled for year end and sent to M Taylor Accounting Services

2.2.2. **Budget / Forecast planning:**

Year to date revenues are \$26,386 this year vs \$18,734 for full 2021-2022 year so a good increase. Banking reconciliations completed up until end of May and balanced. Discussion followed on outstanding payments from boat owners. Attached 3 reports for review including profit loss for first 2 months this year and last, list of revenue payments received, bank statement and reconciliations. Move to accept report Heather, Seconded Jim Richards.

2.3. **Wharfinger's Report** – Lou Moniz - Hose hangers installed, thanks to Dave Williams for handling that.. **Action Item-** Lou to follow up on prospects for a new boat member and kayak storage member..

Move to accept report - Jim Seconded Heather

2.4 **Emergency Preparedness Update-** Michelle Bruecker

To contact SCRD for their updated plans in process

**2.5 SCAF meeting update** - Michelle Bruecker

Group still to arrange meeting with DOS regarding bylaw issues

**3. New Business**

**3.1. Marina Repairs by MacKenzie Sea Services -**

Contract issued, no dates scheduled, ramp will be supported at all times so boat owners can still access freely. Total current estimate \$12,945

3.1.1 Replace Decking On Gang Way Dock, Includes New Decking And Disposal Of Old Decking.

3.1.2 Supply And Install Six Zincs On Steel Piling

3.1.3 Supply And Repair Three Pilings with epoxy

**3.2 Canada Day Planning**

3.2.1 Reviewed plans and volunteer assignments and all is in order Party to start on July 2nd at 4 pm. A few items outstanding - disposable gloves, long extension cord, decorations, possible name tags. BBQ and chairs to be power washed few days before, weed wacking and yard clean up, membership podium handled by Heather, Peter and Jim to BBQ with help from Diane and Cathy, set up between 11 and 12, Ron to MC with Reg and Lynn for entertainment. Precooked burgers confirmed and to be picked up on 25th

**3.3 Hose Hangers** Thanks to Dave Williams for installing on docks..

**4. End of Meeting Administration**

4.1 Next meeting is - August 9th 2022 7 pm

4.2 Meeting Adjournment 6:47 pm